

## FAQs for IDP

### IDP information

1) Why do I need to apply for an IDP when travelling overseas?

The International Driving Permit (IDP) is an official legal document, sanctioned by the United Nations, Convention on Road Traffic in 1949, as a recognisable form of identification; with the purpose of allowing motorists to drive internationally.

We highly recommend motorists to obtain an IDP before travelling.

The IDP is meant to be presented together with a valid Singapore driving licence.

#### Why IDP?

- It is recognised in many countries, identifying the permit holders as legally-licensed drivers.
- It is helpful in emergencies such as police checks, traffic violations or accidents.
- Without an IDP, it might trigger exclusion under a vehicle insurance policy if claiming for loss caused while driving overseas.
- Most car rental companies require you to present a valid IDP before you rent the car.
- It contains translations of driving terms used in various languages to facilitate communication in countries where English is not commonly spoken.

2) Who can apply for IDP?

Singapore residents who hold valid NRIC/FIN, Work Permit and Employment pass holder whose validity is 6 months or more, who hold a valid Singapore driving licence are eligible to apply for IDP.

Singapore Citizens or Permanent Residents who have given up their citizenship or PR status are not allowed to apply for the IDP.

3) Which countries recognise the IDP?

IDP issued by AA Singapore falls under the Convention of Road Traffic of 1949. It is valid in the territory of all the Contracting States of Convention on Road Traffic of 19 September 1949.

Currently, countries like China, Myanmar and Vietnam do not recognise the 1949 convention IDP.

You may refer to our website at [www.aas.com.sg/IDP](http://www.aas.com.sg/IDP) for a list of countries that recognise the IDP.

4) I am going to Japan, Korea and Indonesia this year. Do I need to apply for IDP for each country?

The IDP is valid for one year and applicable to the list of countries found on the booklet except China, Myanmar and Vietnam. You do not need to apply one IDP for each country you intend to visit.

5) What is the fee for applying IDP?

The application fee is S\$20 (non-GST chargeable).

6) What is the validity for the IDP?

The IDP is valid for 1-year from the date of application. However, please note that the use of an IDP is applicable for social visits to foreign countries for a certain period of time. Should you intend to stay and drive for long term, you are advised to check with the respective Traffic Police or transport authority to convert your Singapore Driving Licence into the country's locally recognised licence.

7) I have a motorcycle licence. What would be the class display in IDP?

The IDP is meant to be presented together with a valid Singapore Driving Licence. With a Class 2/2A/2B Singapore Driving Licence, you are allowed to hold a Class A International Driving Permit. Motorcycles with or with a side-car, invalid carriages and three-wheeled motor vehicles with an unladen weight not exceeding 400kg. Please note that you would only be allowed to drive the type of vehicles as stipulated by your Singapore Driving Licence.

8) I have class 3 driving license and intend to drive a 10-seater vehicle in Japan. Is it possible?

With a Class 3 Singapore Driving Licence, you are allowed to hold a Class B International Driving Permit. This category allows you to drive motor vehicles used for the transport of passengers and comprising, in addition to the driver's seat, at most eight seats, or those used for the transport of goods and having a permissible maximum weight not exceeding 3,500kg.

To drive a 10-seater vehicle, you would need to own a Class 4 Singapore Driving Licence before you are able to obtain Category D in the International Driving Permit (IDP).

The rental car agency would be in a better position to advise the type of vehicle suitable for your use.

Please note that you are required to abide by the traffic rules and regulations of the country you are visiting.

9) The government website of the country I am visiting states that as long as my driving licence is in English, IDP is not required. Can you confirm it?

Please check with the car rental company if it is their standard procedure to request for one. Otherwise, we highly recommend that you apply for an IDP prior to your trip. We would not be able to mail the IDP overseas to you should you require it in times of need.

### **Application of IDP**

10) How do I apply for the IDP?

You can apply personally over at any of the AA Outlets or via online at [www.aas.com.sg/idp](http://www.aas.com.sg/idp)

AA @ GB Point

535 Kallang Bahru #01-08 GB Point Singapore 339351

Operating hours: open daily from 11am to 7.30pm including Saturday, Sunday and Public Holiday

AA @ Broadway Plaza  
4190 Ang Mo Kio Ave 6, #03-03 Broadway Plaza Singapore 569841,  
Operating hours: open daily from 11am to 7.30pm including Saturday, Sunday and Public Holiday

AA Centre @ Kung Chong (Head office)  
2 Kung Chong Road  
#04-00 AA Centre  
Singapore 159140  
Operating hours: Mon to Fri: 9.00am to 6.45pm, Sat & Sun: 9.00am to 5.45pm and closed on Public Holiday

**Apply online and delivery via Courier Service**

Kindly note that for applications online, a courier fee of \$5.50 is applicable. The processing and delivery time will take up to 10 working days

11) What do I need to bring to apply for IDP over at AA outlets?

If you are personally applying the IDP, you need to bring your NRIC /FIN, work permit and employment pass holder whose validity is more than 6 months and valid Singapore driving licence or an extract from Singapore Traffic Police (if your Singapore driving licence card is in the midst of processing).

A passport size photograph is optional as we are able to capture your picture on the spot, unless you would like it to be used in the IDP.

12) Can I authorise someone to apply on my behalf for the IDP?

Yes, you may authorise someone to apply for your IDP by bringing an original or copy of your NRIC, driving license and your passport-size photograph (all documents in softcopy on handphone are also acceptable). No authorisation letter is required.

13) I need the IDP within 3 working days. Which is the fastest way to get the IDP?

You are advised to apply directly over at our AA Outlets. Please remember to bring along your driving license and NRIC/FIN. The IDP will be issued on the spot.

14) I will only receive my replacement licence after 3-week. Can I apply for IDP with the acknowledgement slip from Traffic Police with my name and details?

If you need to apply for an IDP without your licence, please apply for an extract (chargeable) from Traffic Police **before you proceed to apply for an IDP**. You may visit the Traffic Police at 10 UBI Avenue 3 Singapore 41008865. Their contact number is 6547 0000.

15) I will only receive my replacement licence after 3-week. Can I use the acknowledgement slip from Traffic Police or driving licence in Singpass together with the IDP to drive overseas?

You are required to show your IDP together with your valid physical driving licence when you rent a car or when checked by authorities when you are driving overseas. However, you can use the acknowledgement slip from Traffic Police or driving licence in Singpass to apply IDP in Singapore.

16) If I misplaced my IDP, can I apply for a replacement?

If you have misplaced your IDP, you may apply for a replacement copy within 3-month from the original date of IDP issued. Otherwise a new IDP application is applicable.

There will be a replacement charge of \$10.

17) I have applied IDP via online but I was not around to receive it when the courier delivered it. Can you re-deliver it?

You may contact our membership dept at 6333 8811, \*148 or WhatsApp 9779 3028 during office hours to arrange for your delivery to be re-scheduled.

18) I am a foreigner with work permit/employment pass in Singapore. I have a driving licence issued by my own country. Can I apply IDP from AA?

As per Singapore Traffic Police's requirements, foreigners who reside in Singapore for less than twelve (12) months must possess a valid foreign licence and International Driving Permit (IDP) issued by an authorised body in their country of origin e.g., an authorised Automobile Association (AA) in India, in order to ride/drive on Singapore roads.

AA Singapore issue IDP to Singapore resident holding valid residency pass and Singapore Driving licence.

If you possess foreign driving licence, you would need to apply IDP from your own country.

Should you have further doubts, you may wish to clarify them with Singapore Traffic Police or refer to their website at <http://www.police.gov.sg>.

19) I am currently overseas now. Can you mail the IDP overseas?

We do not mail the IDP overseas. You may nominate a friend to apply the IDP at any one of the outlets on your behalf.

Please ensure that your friend who is applying the IDP on your behalf has the following documents and information:

- Copy of your Singapore Driving License (front and back)
- Copy of your NRIC (front and back)
- A passport sized photograph of yourself (hardcopy and softcopy is accepted)
- Your contact number
- Your email address
- \$20 payment (cash/Nets/Visa/Master/Amex)

Alternatively, you may apply for the IDP online and have it couriered to your friend's Singapore address. Please indicate your friend's name, Mobile number and mailing address in the delivery address so that it will not be rejected by their Family Members. Thereafter, he or she can arrange for the IDP to be mailed to your address overseas.

For apply online and delivery via courier service, please visit [www.aas.com.sg/idp](http://www.aas.com.sg/idp).

Kindly note that for applications online, a courier fee of \$5.50 is applicable. The processing and delivery time will take up to 7 working days

20) I forget to bring my IDP to the country that I intend to drive. Can AA issue a softcopy of IDP so that I can drive there?

IDP is available in physical booklet only. There is no softcopy. You can consider asking your friend to get a replacement IDP at \$10 (applicable within 3 months from issue date) and courier it to you.

21) I have just passed my driving test. Can I apply for IDP?

You may apply for an International Driving Permit (IDP) as long as you have a valid Singapore Driving License and NRIC. The IDP must be used in conjunction with Singapore Driving Licence when driving overseas.

While there are no experience restrictions imposed on obtaining the IDP, do note that car rental agencies and the respective country's driving regulations may impose restrictions for new drivers.

We would advise that you check with the relevant rental agencies and respective country's transport authority who would be in a better position to better advise you on your eligibility to rent and drive a vehicle there.

22) I am 70 years old. Can I apply for IDP?

You may apply for an International Driving Permit (IDP) as long as you have a valid Singapore Driving License and NRIC. The IDP must be used in conjunction with Singapore Driving Licence when driving overseas.

While there is no age restrictions imposed on obtaining the IDP, do note that car rental agencies and the respective country's driving regulations may impose restrictions for senior drivers. We would advise that you check with the relevant rental agencies and respective country's transport authority who would be in a better position to better advise you on your eligibility to rent and drive a vehicle there.

23) I have lost/misplaced my IDP. Do I need to lodge a police report? Can I get a replacement?

We wish to inform that an IDP cannot be cancelled. However, rest assured that the IDP on its own is invalid. The IDP must be presented in conjunction with an existing matching Singapore Driving Licence in order to be valid for use.

For greater assurance, you may like to lodge a police report to safeguard yourself against identity theft.

IDP replacement is applicable for application within 3 months from the date of issue and cost of the replacement is \$10.

24) My family of four are applying for IDP. Can you charge one courier fee since it would be sent to one address?

For the purpose of tracking on delivery, we do not allow the combination of IDPs in the delivery. The courier fee of \$5.50 is applicable for each application.

You may send one representative to apply the IDP at any one of the outlets.

IDP can be applied and collected it on the spot. The waiting time is within 1 hr at the moment. No appointment is required.

AA @ GB Point

535 Kallang Bahru #01-08 GB Point Singapore 339351

Operating hours: open daily from 11am to 7.30pm including Saturday, Sunday and Public Holiday

AA @ Broadway Plaza

4190 Ang Mo Kio Ave 6, #03-03 Broadway Plaza Singapore 569841,

Operating hours: open daily from 11am to 7.30pm including Saturday, Sunday and Public Holiday

AA Centre @ Kung Chong (Head office)

2 Kung Chong Road

#04-00 AA Centre

Singapore 159140

Operating hours: Mon to Fri: 9.00am to 6.45pm, Sat & Sun: 9.00am to 5.45pm and closed on Public Holiday

Please ensure that the representative who is applying the IDP on your behalf has the following documents and information:

- Original or copy of your Singapore Driving License / work pass like employment, work permit (front and back)
- Original or copy of your NRIC (front and back)
- Copy of passport if applicant is holding to work pass
- A passport sized photograph of yourself (hardcopy or softcopy, e.g image in the handphone is acceptable)
- Contact number
- Email address
- \$20 payment (Cash/Nets/Visa/Master/Amex)

No authorisation letter is required.